



NEWCASTLE CONSTRUCTION SAFETY GROUP

H25. The Avenues
Eleventh Avenue North
Team Valley
Gateshead
NE11 0NJ

Tel: 0191 228 0900

Email: Ncsafetygroup@aol.com/

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www.ncsg.org.uk

TO ALL MEMBERS

Monday 28 January 2019

Dear Member

Notice is hereby given that the Fifty-Seventh Annual General Meeting of the Group will be held on Friday, 22 February 2019 at **Northern Rugby/ Football Club, McCracken Park, Great North Road, Gosforth, Newcastle upon Tyne, commencing at 1.30 pm. (Carvery at 1.00 pm)**

The Agenda is attached in amplification of which I advise the following:-

Item 5 Amendment to the Constitution

The Executive Committee seek to amend the Constitution to effect a change of Officers and Management Meetings etc.

The Resolution for adoption, if acceptable, is as follows:-

Item 5 'nine' to now read 'eleven'

Item 6 in line 5 'his' to now read 'his/her'

Item 7 an additional paragraph to be added as follows :-

Nominations to fill any vacancies on the Executive committee must be forwarded to the Secretary no later than twenty-four hours prior to the date of the Annual General Meeting and must indicate the candidate's willingness to stand for election should this be necessary.

Item 11 to be replaced with item 12 as stated in the current constitution

Item 12 to be added as follows :-

This amended constitution was adopted by the membership at the Annual General Meeting held on the 22nd February 2019

NOTE This last paragraph will not be added until after the AGM approval

Election of Office Bearers

The Executive Committee makes the following recommendations:-

Item 6.1 Chair

Election of Ian Shepherd, Lendlease

Item 6.2 Vice Chair

Election of Michael Brandwood, Bowmer & Kirkland

Item 6.3 Secretary/Treasurer

Re-Election of Secretary – Vikki Munro, CECA NE

Item 6.4 Executive Committee

Gary Dowell and Brian Parker retire by rotation and are eligible and willing to stand.

Those remaining on the Committee (excluding recommendations for Office Bearers) are Lynne Walker, John Jeffrey and Stephen Race.

Nominations for all or any vacancy should be made to me no later than twenty-four hours prior to the Meeting, bearing in mind that nominees must indicate willingness to stand for election.

The Executive Committee makes no specific recommendations as to election of Members (other than Office Bearers above).

Item 7 Annual Subscription

The recommendation to Members is for subscriptions to remain at £65.00 per annum.

Item 8 Meetings Programme 2019/20

Suggestions are being discussed by your Executive Committee who will finalise the Programme. However, the dates for our Meetings are:-

Friday 22 February (AGM)

Friday 29 March

Friday 26 April

Friday 31 May

Friday 28 June

Friday 27 September

Friday 25 October

Friday 29 November

Friday 31 January 2020

Carvery Lunch

It is intended to provide a carvery lunch from 1.00pm for Members attending the Annual General Meeting. **The cost for one Member from each Company is to be covered by Group funds, additional delegates will be charged at £8.85 per person.**

As it is essential to have numbers in advance to facilitate adequate catering please complete and return the attached reservation form as soon as possible **but no later than Friday 15 February 2019.**

Places will only be reserved for those who have booked. Vegetarian options must be booked in advance as will not be able to be facilitated on the day.

The Executive Committee urge all Members to be represented at the AGM.

Yours sincerely

Vikki Munro
Secretary



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**FIFTY-SEVENTH ANNUAL GENERAL MEETING OF THE SAFETY GROUP TO
BE HELD AT NORTHERN FOOTBALL CLUB, McCRACKEN PARK, GREAT
NORTH ROAD, GOSFORTH, NEWCASTLE UPON TYNE,
ON FRIDAY, 22 FEBRUARY 2019 AT 1.30 PM**

A G E N D A

1 NOTICE CONVENING THE MEETING

2 APOLOGIES FOR ABSENCE

3 MINUTES

3.1 Minutes of the Fifty-sixth Annual General Meeting held on Friday, 16 February 2018. (Copy to be tabled)

3.2 **Matters Arising**

**4 REPORT OF EXECUTIVE COMMITTEE FOR THE ADMINISTRATIVE
YEAR 2018/2019 AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER
2018**

Submit for members' approval. (Accounts to be tabled)

5 AMENDMENT TO THE CONSTITUTION

The Executive Committee seek to amend the Constitution to effect a change of Title and Objects.

The Resolution for adoption, if acceptable, is as follows:-

Item 5 'nine' to now read 'eleven'

Item 6 in line 5 'his' to now read 'his/her'

Item 7 an additional paragraph to be added as follows :-

Nominations to fill any vacancies on the Executive committee must be forwarded to the Secretary no later than twenty-four hours prior to the date of the Annual General Meeting and must indicate the candidate's willingness to stand for election should this be necessary.

Item 11 to be replaced with item 12 as stated in the current constitution

Item 12 to be added as follows :-

This amended constitution was adopted by the membership at the Annual General Meeting held on the 22nd February 2019

NOTE This last paragraph will not be added until after the AGM approval

Secretary's Note The original Constitution dated 15 February 1962 was amended at AGM 1987 to effect a change in respect of the election and service period of members of Executive Committee.

A further amendment at AGM 1994 gave effect to the change of Title to "Newcastle Construction Safety Group".

6 RE-ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2019/2020

- 6.1 Chairman
- 6.2 Vice-Chairman
- 6.3 Secretary/Treasurer
- 6.4 Executive Committee

7 ELECTION OF HON AUDITORS

Elect two members (other than Committee members)

8 ANNUAL SUBSCRIPTION

Fix for 2019/2020

9 MEETINGS PROGRAMME 2019/20

To advise

10 ANY OTHER BUSINESS



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Vikki Munro
Secretary
Newcastle Construction Safety Group
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Team Valley
Gateshead
NE11 0NJ

Annual General Meeting (1.30 pm) Friday, 22 February 2019
Buffet Lunch from 1.00 pm

I/We wish to reserve _____ place(s) for the carvery lunch*

I/We wish to reserve _____ place(s) for the Meeting.

***1 No carvery meal free of charge per company**

Purchase Order No for additional carvery meals @ £8.85 per person
(Vat Exempt) _____

Company: _____

Contact name: _____

Tel No: _____

Email: _____

Dated: _____

Please email Ncsafetygroup@aol.com/Safetygroup@ncsg.org.uk
by no later than Friday 15 February 2019